

CONTRACT REVIEW CHECKLIST**Consistency with Law and School Board Policy:**

Comments

Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

Contract Terms:

Comments

Term (Duration of Contract)	From July 1, 2007- June 30, 2008; Please refer to Page 4.
Termination Clause	The parties may terminate upon written notice of thirty days; Please refer to Section III(3).
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Insurance: Please refer to Section II(12). Indemnification: Please refer to Section III(1).
Regulatory issues	None
Confidentiality Provision	Please see Addendum Concerning Student Information.
Warranties	Please refer to Sections II(1) and (2).
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida, Venue: Palm Beach County; Please refer to Section III(4).

Business Principles:

Comments

Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to Section I(3).
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to section I(3).

Other Issues:

Comments

Conflict of Interest Disclosures	None
Non-Negotiable Issues	No.
Miscellaneous Issues	
Appropriate Departmental Sign-off	

Special Considerations:

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES ☐ NO ☐

By: Attorney (Name and Date) *[Signature]* 8/1/07